must first transmit to the Attorney General a written notice containing the following information:

- (1) A statement setting forth the Reviewing Official's reasons for proposing to refer the case to a Presiding Officer;
- (2) A description of the claims or statements for which liability under 31 U.S.C. 3802 is alleged;
- (3) A statement specifying the evidence that supports the allegations of liability;
- (4) An estimate of the amount of money or the value of property or services allegedly requested or demanded in violation of 31 U.S.C. 3802;
- (5) A statement of any exculpatory or mitigating circumstances which may relate to the claims or statements under investigation;
- (6) A statement of the amount of penalties and assessments that, considering the factors listed in paragraphs (b)(4) and (5) of this section, the Reviewing Official recommends be demanded from the person alleged to be liable; and
- (7) A statement that, in the opinion of the Reviewing Official, there is a reasonable prospect of collecting the amount specified in paragraph (b)(6) of this section and the reasons supporting such statement.
- (c) No allegations of liability under 31 U.S.C. 3802 with respect to any claim made, presented, or submitted by any person shall be referred to the Judicial Officer if the Reviewing Official determines that (1) an amount of money in excess of \$150,000; or (2) property or service with a value in excess of \$150,000 is requested or demanded in violation of section 3802 in such claim or in a group of related claims which are submitted at the time such claim is submitted.

§ 273.7 Concurrence of Attorney General.

(a) The Attorney General is required by 31 U.S.C. 3803(b) to respond to the Reviewing Official's written notice described in §273.6 within 90 days. The Reviewing Official may refer allegations of liability to the Judicial Officer only if the Attorney General or his designee approves such action in a written statement which specifies:

- (1) That the Attorney General or his designee approves the referral to the Judicial Officer of the allegations of liability set forth in the notice described in §273.6: and
- (2) That the initiation of a proceeding under the Program Fraud Civil Remedies Act is appropriate.
- (b) If at any time after the Attorney General approves the referral of a case to the Judicial Officier, the Attorney General or his designee transmits to the Postmaster General a written finding that the continuation of any proceeding under the Program Fraud Civil Remedies Act with respect to a claim or statement may adversely affect any pending or potential criminal or civil action related to such claim or statement, such proceeding shall be immediately stayed and may be resumed only upon written authorization of the Attorney General.

§273.8 Issuance of complaint.

- (a) If the Attorney General or his designee approves the referral of allegations of liability to the Judicial Officer, the Reviewing Official shall serve on the Respondent, pursuant to paragraph (b) of this section, a Complaint, which:
- (1) Specifies the allegations of liability against the Respondent, including the statutory basis for liability;
- (2) Identifies the claims or statements that are the basis for the alleged liability, and the reasons why liability allegedly arises from such claims or statements:
- (3) Specifies the amount of penalties or assessments the Postal Service seeks to impose;
- (4) Informs the Respondent of his right to request an oral hearing before, or a decision on the record by, a Presiding Officer concerning the allegations of liability and the amount of proposed penalties or assessments;
- (5) Informs the Respondent of how to request a hearing described in paragraph (a)(4) of this section;
- (6) Includes a copy of the procedures which govern hearings under the Program Fraud Civil Remedies Act, and which are set forth in part 962 of this title; and
- (7) Notifies the Respondent that his or her failure to request a hearing on